

ACCEPTABLE USE OF IT POLICY - PUPIL

When I am using IT equipment at school I will follow the Golden Rules and SMART rules to keep me, my friends and the equipment safe...

SMART RULES



I will keep my passwords and personal information **safe**



I will not **meet** or talk to people I do not know online



I will not **accept** (open) messages that I don't recognise



I know that not everything I see online is **reliable**



I will **tell** an adult if anything I see or do worries me

GOLDEN RULES



I will **look after** the IT equipment



I will **work hard** during my computing lessons



I will **listen** to the instructions that my adults give me



I be **honest** and ask for help if I need it



I will **help** others if I can